



Learning Agreement



1. Information about the participants involved

Contact details of the home organisation

Name of organisation	Vocational Education Centre Sedu
Address	Koulukatu 41, 60100 Seinäjoki, Finland
Telephone/fax	
E-mail	
Website	
Contact person	
Telephone/fax	
E-mail	

Contact details of the host organisation

Name of organisation	Highbury College
Address	Tudor Crescent, Portsmouth, Hampshire, PO6 2SA
Telephone/fax	
E-mail	
Website	
Contact person	
Tutor/mentor	
Telephone/fax	

E-mail	
Contact details of the learner	
Name	Maija Metso
Address	Metsolantie, Finland
Telephone/fax	
E-mail	firstname.surname@sedu.fi
Date of birth (dd/mm/yyyy)	01/01/1994
Please tick	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female
Contact details of legal guardian of the learner, if applicable	
Name of organisation Name of the legal guardian	Pekka Metso
Address	Metsolantie, Finland
Telephone/fax	+358 00 123456
E-mail	firstname.surname@netikka.fi
In case an intermediary organisation is involved, please provide contact details	
Name of organisation	
Address	
Telephone/fax	
E-mail	
Website	
Contact person	
Telephone/fax	
E-mail	

2. Duration of the training period abroad

Beginning of training abroad (dd/mm/yyyy)	9.9.2013
End of training abroad (dd/mm/yyyy)	1.11.2013
Overall duration of period abroad (in number of weeks)	8

3. Qualification being prepared by the learner - including information on where the learner is in his/her learning pathway (his/her current status of acquired knowledge, skills and competence)

Title of qualification being prepared by the learner (please provide the title also in the language of the partnership, if appropriate)	Vocational Qualification in Hairdressing
EQF level (if appropriate)	4
NQF level (if appropriate)	
Information on where the learner is in his/her learning pathway (annex any useful information available to indicate acquired knowledge, skills, competence)	The learner is in the final year of her 3 year studies. Please, see annex 4
Enclosures in annex - please tick as appropriate	<p><input checked="" type="checkbox"/> Europass Certificate Supplement (annex 1)</p> <p><input checked="" type="checkbox"/> Europass CV (annex 2)</p> <p><input checked="" type="checkbox"/> Europass Mobility (annex 3)</p> <p><input type="checkbox"/> Europass Language Passport</p> <p><input type="checkbox"/> European Skills Passport</p> <p><input type="checkbox"/> (Unit[s] of) Learning outcomes already acquired by the learner</p> <p><input checked="" type="checkbox"/> Other: qualification map which includes information about the modules of learning outcomes already achieved by the learner (annex 4)</p>

4. Description of the learning outcomes to be achieved during mobility

Title of unit(s)/groups of learning outcomes/parts of units to be acquired	Part of Unit: 4.1.1 Hair cutting and beard treatments (6/20 Finnish credits) Unit: 5.2.5 Cultural knowledge(4/4 Finnish credits) 4.4 Module providing individual in-depth vocational competence (modules that expand the scope of a vocational upper secondary qualification)
Related ECVET points to be acquired	15 ECVET points (preliminary – there not official decision yet about the basis of allocation of points in Finland)

<p>arning outcomes to be achieved</p>	<p>Unit to be attended in Highbury College: UV20514 Style and finish African type hair</p> <p>On completion of the unit the learner will:</p> <ol style="list-style-type: none"> 1. Be able to prepare to style and finish African type hair 2. Be able to style African type hair using blow dry techniques and heated and thermal equipment. <p>Work based learning to be organised in the Hair Salon in Hampshire:</p> <p>The learning outcomes to be achieved are related to: 4.1.1 Hair cutting and beard treatments (20 cr) and to 5.2.5 Cultural knowledge(4 cr) from the Finnish National Core Curricula for Vocational Qualification in hairdressing:</p> <ol style="list-style-type: none"> 1. Plan and implement various haircuts and shaves for customers <ul style="list-style-type: none"> • cut hair following a plan using basic forms or their combinations (Finnish assessment criteria: Good 2) 2. Wash a customer's hair, as required 3. Making use of language skills in customer service <ul style="list-style-type: none"> • be able to manage service situations in English (Finnish assessment criteria: Good 2) 4. <i>Interaction and communication (lifelong learning skill)</i> <ul style="list-style-type: none"> • act in various interactive situations as required by the situation (e.g., in their learning and work community), complete the tasks they are responsible for carefully and as a team member, work with different people in a work community and team <p>Cultural knowledge (according to the level 2 of Finnish assessment criteria):</p> <ol style="list-style-type: none"> 5. Recognises cultural differences in other people's activities 6. works together with other people despite cultural differences 7. compares the features of her culture to those in other cultures 8. tells essential things about Finland and her work to colleagues and customers from another country 9. takes others into account while working despite their ethnic background, language, disability or age 10. uses the language skills acquired in international interaction situations.
<p>Description of the learning activities (for instance, information on locations of learning, tasks to be completed and/or courses to be attended)</p>	<ol style="list-style-type: none"> 1) Unit to be attended in Highbury College: UV20514 Style and finish African type hair 2) Work based learning to be organised in the following company: salon XX, Portsmouth, Hampshire

Enclosures in annex - please tick as appropriate	<input checked="" type="checkbox"/> Description of unit(s)/groups of learning outcomes which are the focus of the mobility phase <input type="checkbox"/> Description of the learning activities <input type="checkbox"/> Individual development plan for the mobility phase <input type="checkbox"/> Other:
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5. Assessment and documentation

Name and role of the person(s) responsible for assessing the learner's performance	Ms XX, Head of Hairdressing and Beauty
How and when will the learning outcomes be assessed?	<p>The person in responsible for the mobility period in the hosting institution will assess the learning outcomes during the course: UV20514 Style and finish African type hair. The assessment procedure and assessment grids used will be the same as with the local students during the course.</p> <p>During the work based learning period in, the work place instructor of the learner and the learner will give input for the overall assessment of the learning outcomes. The person in responsible for the mobility period in the hosting institution has the overall responsibility of the assessment which is based on the learning outcomes achieved in work based learning environment.</p>
How and when will the achievements be documented?	<p>The achievements will be documented to Europass Mobility document in the end of the learning mobility period by Ms XX. Learning outcomes related to work based learning period will be documented to chapter 5A of Europass mobility and the UV20514 Style and finish African type hair will be documented to Chapter 5 B of the Europass Mobility.</p> <p>In addition to this the assessment documents used both during the: UV20514 Style and finish African type hair and work based learning period, will be attached to Europass Mobility document.</p>
Description of the learning activities (for instance, information on locations of learning, tasks to be completed and/or courses to be attended)	<p>The learner will participate in the following course during the mobility:</p> <p>UV20514 Style and finish African type hair offered by Highbury College during which the learning outcomes of Unit 4.4 Module providing individual in-depth vocational competence from the Finnish Hairdressing qualification curricula will be met.</p> <p>Work based learning part will take place in the salon in Portsmouth and during that period the learning outcomes of part of the unit 4.1.1 Hair cutting and beard treatments (20 cr) and unit 5.2.5 Cultural knowledge(4 cr) are to be achieved.</p>

Please include	<ul style="list-style-type: none">x Detailed information about the assessment procedure (e.g., methods, criteria, assessment grid)x Template for documenting the acquired learning outcomes (such as the learner's transcript of record or Europass Mobility)<input type="checkbox"/> Individual development plan for the mobility phase<input type="checkbox"/> Other: please specify here
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6. Validation and recognition

Name and role of the person(s) responsible for validating the learning outcomes achieved abroad	Ms YY, Head Teacher of Hairdressing, Vocational Education Centre Sedu
How will the validation process be carried out?	The teacher of the sending school will interview the learner. The learner has to present a report on her experiences to the class.
How and when will the achievements be documented?	<p>The assessed learning outcomes of the learning mobility are documented in the Europass Mobility.</p> <p>The head teacher of hairdressing will sign the document upon student's arrival back to home institution.</p> <p>The achievements will be saved in the study record of the student by the head teacher of hairdressing.</p>
Name and role of the person(s) responsible for recognising the learning outcomes achieved abroad?	Ms YY, Head Teacher of Hairdressing, Vocational Education Centre Sedu
How will recognition be conducted?	The achievements will be saved in the study record of the student by the head teacher of hairdressing and are this way recognised as a part of Vocational Qualification in Hairdressing.

7. Signatures

Home organisation/Finland	Host organisation/England	Mobile learner
Name, role	Name, role	Name
YY Head Teacher of Hairdressing	XX, Head of Hairdressing and Beauty	Majja Metso
Place, date	Place, date	Place, date
Seinäjoki, Finland 9.8.2013	Hampshire, England	Seinäjoki, Finland 9.8.2013

If applicable: Intermediary organisation	If applicable: Legal guardian
Name, role	Name, role
	Pekka Metso, Farther
Place, date	Place, date
	Seinäjoki 9.8.2013

8. Additional topics

9. Annexes

Description of unit(s)/groups of learning outcomes which are the focus of the mobility phase

Requirements for Vocational Qualification in Hairdressing, Hairdresser:

- 4.1.1 Hair cutting and beard treatments. Knowledge, skills and competences related to the following aspects of this module will be consolidated during the learning mobility in work based learning environment:
 - ✓ Plan and implement various haircuts and shaves for customers
 - cut hair following a plan using basic forms or their combinations (Finnish assessment criteria: Good 2)
 - ✓ Wash a customer's hair, as required
 - ✓ Making use of language skills in customer service
 - be able to manage service situations in English (Finnish assessment criteria: Good 2)
 - ✓ Interaction and communication (lifelong learning skill in assessment criteria)
 - act in various interactive situations as required by the situation (e.g., in their learning and work community), complete the tasks they are responsible for carefully and as a team member, work with different people in a work community and team

- 4.3. Other optional modules in Vocational Upper Secondary Education and training.
 - ✓ *UV20514 Style and finish African type hair course offered in Highbury College will be recognised as "Other optional module in Vocational Upper Secondary Education".* The course description, methods, criteria and assessment grid are available at the address: <http://www.vtct.org.uk/>

- 5.2.5 Cultural knowledge. Student will achieve the learning outcomes related to this unit by preparing herself for mobility and while studying, working and living in England during the learning mobility:
 - ✓ Student gets along with people representing different cultures
 - ✓ knows how to greet and receive visitors and talk to them
 - ✓ is able to observe the limits of appropriateness in his/her activities, the different roles of men and women, the instructions on dressing and behaviour as well as the unwritten rules and procedures
 - ✓ recognizes cultural differences in workplace behaviour and hierarchy in work
 - ✓ related public relations and behaves accordingly in normal work situations, especially in customer service

- ✓ describes her country's common cultural features to representatives of other cultures: such as essential history, sights, arts, sports achievements and entertainment and also results, companies and innovations in the field of hairdressing
- ✓ ponders the interpretations of historical events in different countries and scales the meaningful events and eras of his/her native region and home country against the history of the neighbouring countries and the world
- ✓ compares the key cultural flows and icons in his/her country and Europe
- ✓ recognizes the special features in other countries in his/her vocational field.

Detailed information about the assessment procedure (methods, criteria, assessment grid)

4.1.1 Hair cutting and beard treatments and 5.3.2. Cultural knowledge

The achievement of the learning outcomes described below will be assessed in the work place environment in Eden Salons, Portsmouth, Hampshire.

The learner, the teacher and/or the work placement tutor will participate in the assessment of the learner. The teacher and/or the workplace instructor determine the grade.

The grades will be documented in the assessment grid that is attached to this learning agreement. The cultural knowledge will not be graded, but assessed if the set assessment criteria is met.

The comments concerning the learning outcomes of both units 4.1.1. and 5.3.2 will be documented in Europass mobility document.

If some of the targets of assessment cannot be assessed during this learning mobility due to their limited performance, this target of assessment can be left unevaluated.

The following are the learning outcomes and the assessment criteria for 4.1.1 Cutting hair:

- ✓ Plan and implement various haircuts and shaves for customers
 - cut hair following a plan using basic forms or their combinations (Finnish assessment criteria: Good 2)
- ✓ Wash a customer's hair as required
- ✓ Making use of language skills in customer service
 - be able to manage service situations in English (Finnish assessment criteria: Good 2)
- ✓ Interaction and communication (lifelong learning skill in assessment criteria)
 - act in various interactive situations as required by the situation (e.g., in their learning and work community), complete the tasks they are responsible for carefully and as a team member, work with different people in a work community and team (pass/fail)

The following are the learning outcomes and the assessment criteria for 5.3.2. Cultural knowledge

The learner meets the learning outcomes of the unit if the following is true (the assessment criteria of the grade 2):

recognises cultural dif-
ferences in other people's
activities

works together with other
people despite cultural dif-
ferences

UV20514 Style and finish African type hair. The course description, methods, criteria and assessment grid are available at the address: <http://www.vtct.org.uk/>

The comments concerning the learning outcomes achieved will be documented in Europass mobility document and the assessment grid from the course will be attached to Europass mobility.