

LEARNING AGREEMENT (TEMPLATE)

I. Participant	
Name:	
Date of birth:	Passport No./ID:
E-mail:	Phone number:
Address:	
Country:	
Training programme in home country:	Year of training:

II. Sending institution	
Name of institution:	
Address:	
Country:	
Phone number:	

Contact person for exchange:	E-mail:
Position:	Phone number:

III. Hosting institution	
Name of institution:	
Address:	
Country:	
Phone number:	
Contact person for exchange:	E-mail:
Position:	Phone number:

IV. Period of placement abroad	
Date of arrival:	Date of departure:

V. Details of mobility		
Unit of learning outcomes:		
ECVET points: N/A		
Language: English		
Tasks to be performed:		
Knowledge:	Skills:	Competence:
<p>Assessment: The assessment of learning outcomes will be done by observation using the EURIAC Assessment grid for the actual unit of learning outcomes. The assessment grid is an attachment to the Learning Agreement.</p>		

VI. Responsibilities			
Responsibility for	Sending institution	Hosting institution	Student
Signature of Learning Agreement.	√	√	√
Prepare the students for the mobility (assignment).	√		√
Health- leisure- and travel insurances for the time abroad.	√		√
Sending of information about accommodation and internal travel arrangements.		√	
Payment for mobility student (travel and subsistence expenses).	√		
Arrangement of accommodation for the training period abroad.		√	
Providing of working clothes and/or protection equipment during the mobility period abroad (if needed).		√	
Defining the LO of the mobility.	√	√	
Assessment of LO.		√	
Recognition of LO.	√		
Accompanying tutorship.	√		
Language spoken during the mobility period.	EN	EN	EN

VII. The student participating in the mobility abroad will assure to:

- a. comply with all arrangements for his/her mobility and doing his/her best to make the mobility a success;
- b. abide by the rules and regulations of the hosting institution, its normal studying hours, code of conduct and rules;
- c. submit a report in the specified format and any required documents at the end of the mobility;
- d. inform the sending school about any illness that requires special care or treatment.

Students behaving badly during the mobility may be sent home on his/her own expense.

VIII. Commitment of the three parties		
Participant		
Place/Date		Signature

Sending institution		
Place/Date		Signature/Stamp

Hosting institution		
Place/Date		Signature/Stamp

Annex

(Please select the appropriate EURIAC Unit of Learning Outcomes with accompanying Assessment Grid for the actual mobility experience when creating the Learning Agreement)